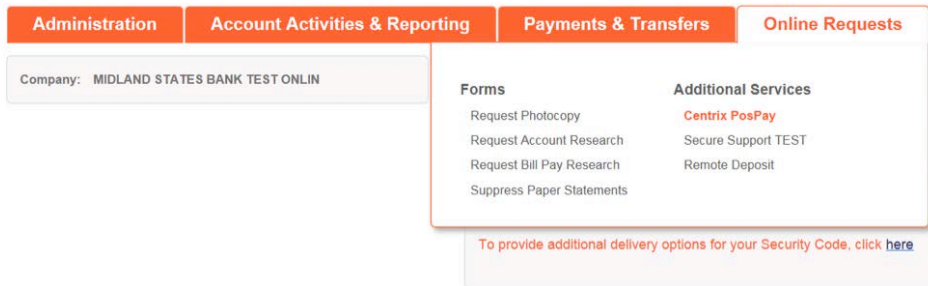
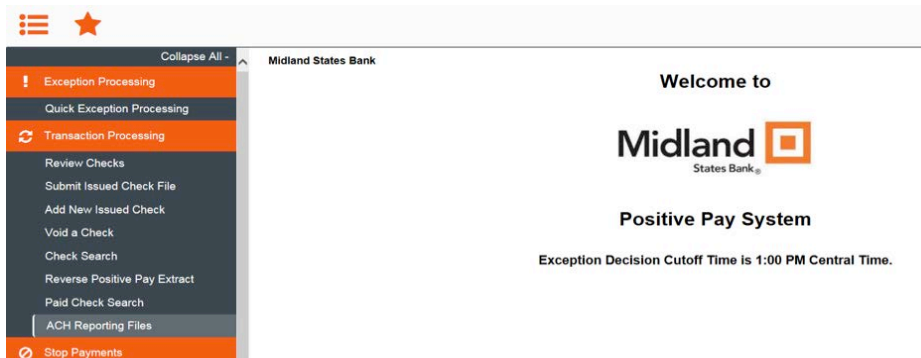


Accessing your ACH Returns, Notifications of Change (NOC) and/or EDI Reports

- Go to www.midlandsb.com > Sign In > Business > Business Online Banking
- Welcome to Pro Online Suite!
- Enter your login credentials
- Go to Online Requests > Additional Services > Centrix PosPay



- Upon your initial login to Centrix Positive Pay, you will be required to enter a one-time Username and Passcode. You will **not** need to save this information for future use.



- Under the Transaction Processing heading, select "ACH Reporting Files". Reports will present in the center of the screen. Click the "Download" link under the Report heading to download or view the report.
- To save an ACH Reporting file, click on the File/Save menu option while viewing the file or right click on the "download" link and select "Save Target As".

